



## How We Secure Funds

- Catalyst board members, volunteers and/or Kansas City Public Schools staff are authorized to solicit funds on behalf of Catalyst. However, only the Board of Directors is authorized to accept donations on behalf of the fund.
- Catalyst accepts tax-deductible donations as follows ([administrative fees](#) apply):
  - *Unrestricted Donations* to be awarded at the discretion of the Fund Review Committee.
  - *Pass-Through Donations* accepted on behalf of KCPS students as long as the intended purpose does not conflict with the Catalyst vision and mission.
  - *Honor Gifts* to recognize someone such as a teacher, principal, volunteer or student, or for special occasions such as birthdays, anniversaries and graduations.
  - *Memorial Gifts* presented in memory of a loved one who has passed away. Gifts can be directed for general use or earmarked for a special scholarship.
  - *Matching Gifts* presented as part of a corporate program whereby an employer will match a percent of an employee's donation.
- Only grants, gifts, bequests, devises and similar funds designated for uses consistent with the Catalyst mission and vision will be considered for acceptance.
- The Catalyst Review Committee is responsible for recommending whether or not the fund should apply for or accept a donation.
- Donations with unusual restrictions or designations may not be accepted if they have the potential to jeopardize Catalyst tax-exempt status or violate KCPS policies or local, state or federal laws.
- Naming of scholarships or restricted funds, i.e., donations designated for a specific school, attendance area, person or program is subject to the approval of the Catalyst Board of Directors.
- Catalyst also accepts restricted donations **of \$5,000 or more** as long as the intended purpose does not conflict with the organization's vision and mission. Administrative fees charged on such donations are based on the market value of the average balance in the previous calendar year. Restricted donation terms and conditions must be agreed upon and documented in writing before acceptance. [Contact](#) the Catalyst Board of Directors for additional information.
- Once accepted, all donations are irrevocable.

[Download Donor Bill of Rights](#)



An education foundation for